

TESDA ORDER

Subject: Creation of Statement of Assets, Liabilities and Net Worth (SALN) Review and Compliance Committee		Page 1 of 1 page/s Number <u>005</u> Series of 2024
Date Issued: 05 JAN 2024	Effectivity: Immediately	Supersedes: TESDA Order No. 002, Series of 2023

In the interest of the service and pursuant to CSC Resolution No. 130045, a Statement of Assets, Liabilities and Network (SALN) Review and Compliance Committee in the TESDA Central Office is hereby created:

- Chairperson : **The Director IV**
Administrative Service
- Members : **The Director IV**
Financial and Management Service
- The Head**
Legal Division
- Observer : The TESDA ACE President
Central Officer Chapter
- Secretariat : HRMD Staff

The Regional Offices and Provincial/ District Offices shall also create their respective Regional and Provincial Review and Compliance Committees. The Regional Offices shall cover the Regional Training Centers (RTCs) while the Provincial Offices shall cover the Provincial Training Centers and TESDA Administered Schools.

The Review and Compliance Committee in the Central, Regional, Provincial and District Officer shall have the following functions:

- Ensures the 100% submission of SALN of TESDA employees;
- Review and evaluates the compliance of employees in filling out the SALN Form and informs employee/s on any discrepancy/ies on his/her SALN;
- Prepares and submits to the Director General, and copy furnish the CSC, the list of employees in alphabetical order, who: a) filed their SALNs with complete data; b) filed their SALNs but with incomplete data; and c) did not file their SALNs using the format prescribed by the CSC; and
- Ensures the submission of SALNs to the CSC on or before April 30, 2024.

This order takes effect as indicated and supersedes all previous issuances inconsistent hereof.

This Order shall take effect as indicated.


ANICETO D. BERTIZ III
DDG for TESD Operations
Officer-in- Charge, TESDA

